



Ref: No. NIRT/Stores/SSK/2023-24

Date: 07.07.2023

**QUOTATION**

Sub : Quotation for Stage Arrangements /Decorations for Annual Day celebrations-reg.

\*\*\*\*\*

Sealed quotations are invited on behalf of the Director, ICMR, National Institute for Research in Tuberculosis, Chetpet, Chennai -600 031 from recognized & interested firms with regard to the following for Annual Day celebrations on 04.08.2023 .

The quotation super scribed as “**Quotation for Stage arrangements/Decorations for Annual Day celebrations 2023**” addressed to the Director, ICMR, NIRT , No.1 Mayor Sathyamoorthy Road, Chetpet, Chennai 600 031 (Attention : Administrative Officer –stores) should be either dropped in the Tender Box kept at Stores and Purchase Department at NIRT or sent through speed post / courier or by email with signature & seal in company letterhead to [nirtdirector.ps@icmr.gov.in](mailto:nirtdirector.ps@icmr.gov.in) latest by 21.07.2023

\*\*\*\*\*

Sl. No.	Particulars of the Item	Qty.
1	Shamiyana	6
2	SS Tables	50
3	Plastic chair	550
4	Side wall	5
5	Wash Basin	2
6	Podium	1
7	Stage (15x20)	1
8	Fan	5
9	Air coolers	6
10	Sound services – 3 microphones& basic audio output systes (extra loudspeakers not required)	
11	Stage decoration with fresh flowers	

The Quotation superscribed as Quotation for “**Quotation for Stage arrangements/Decorations for Annual Day celebrations 2023**”addressed to the Director, ICMR, NIRT Chetpet, Chennai -31 (Attention : Administrative Officer, Stores) should be submitted / with seal in the company letter to [directornirt@nirt.res.in](mailto:directornirt@nirt.res.in) latest by 21.07.2023

**TERMS & CONDITIONS.**

1. This is an enquiry & must not be treated as an order.
2. The NIRT office reserves the right to accept or reject any or all applicants without assigning any reason
3. NIRT, Chennai does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full. Any decision taken by the Director, NIRT at any point of time in connection with this process. A performance security @ 5 % of the total cost of the items being supplied will have to be deposited in the shape of Bank Guarantee, DD, FD, receipts etc., in the name of Director, NIRT, Which will be withheld by us till completion of the warranty.
4. The concessional certificate of GST @ 5% shall be provided by the Institute , in case GST is claimed @ 5 %
5. The quotations addressed to the Director, National Institute for Research in Tuberculosis, Store Section, ICMR, No.1, Sathyamoorthy Road, Chetpet, Chennai – 600 031 marked as confidential may be sent so as to reach this office by 3.00 P.M. on or before 21.07.2023

  
**ADMINISTRATIVE OFFICER**

For any queries please contact stores section : 044 28369689 / 9693