



Ref No: NIRT/STORES/SSK/Binding of Books/library/2022-23

Dated. 25.10.2022

### QUOTATION ENQUIRY

Sealed quotations are invited on behalf of the Director, ICMR- National Institute for Research in Tuberculosis, Chennai-31 for Binding of Books & Journals, for Library room at NIRT. Before submitting the quotes, interested firms may visit the Library room at NIRT on any working days and submit their lowest quotes along with company/personal profile and job experience documents.

Sl.No	Description	Qty
1.	<b>Binding of Books at Library</b> <b>Library books/Journals</b> a. Half (good quality) leather binding spine and corner. b. 1 <sup>st</sup> Quality (Diamond) Rexine on the front and back centre cover c. Gold Letter printing on the spine	300 Nos.

The quotation superscribed as “**Quotation for Binding of Books at Library**” addressed to the Director, ICMR-NIRT, Chetpet, Chennai-31. (Attention: Administrative Officer – Stores) should be either dropped at the Stores Department at NIRT or sent through Speed Post / Courier or by E-mail (with signature & seal in company letterhead to [nirtdirector.ps@icmr.gov.in](mailto:nirtdirector.ps@icmr.gov.in). latest by **17<sup>th</sup> November, 2022 till 3.00 P.M.**

### OTHER TERMS & CONDITIONS

1. This is an enquiry & must not be treated as an order.
2. The NIRT Office reserves the right to accept or reject any or all applicants without assigning any reasons.
3. Any decision taken by the Director, NIRT at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.
4. No advance payment will be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
5. No extra payment on account of transportation, handling, loading, unloading charges etc.
6. NIRT, Chennai will not be responsible for any delay for receipt of Proforma Invoice.
7. NIRT, Chennai does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full. Furthermore NIRT, Chennai has the right to reject any or all Quotations without assigning any reason.

  
**ADMINISTRATIVE OFFICER**