



ENQUIRY

Sealed quotations are invited on behalf of the Director, National Institute for Research in Tuberculosis, Chennai for Comprehensive Annual Maintenance Contract (CAMC) for Computers and Peripherals (Computers ,Laptops and Printers) & RF Tower (Transmitter and receiver) which are installed and functioning at all the Departments/divisions in the NIRT, Tiruvallur . Interested registered firms in the related field may submit their lowest competitive rates along with company/personal profile (including GST regn, MSME certificate, work experience documents, letter of authorization from the principal manufacturer etc). Before submitting the rates, the firm representative can inspect the equipment to ascertain its working condition during working hours at NIRT Tiruvallur. (Site Address: ICMR NIRT, No.1 Poondi road, Tollgate, Tiruvallur - 602 001).

The quotation in a sealed envelope containing price list (item-wise) and supporting documents superscribed as “CAMC for Computers and Peripherals & RF Tower at NIRT Tiruvallur ” addressed to The Director, ICMR, National Institute for Research in Tuberculosis, No.1 Sathyamoorthy Road, Chetpet, Chennai-31 should reach this office latest by 16.11.2022 till 3.00 PM. (Attention: Administrative Officer-Stores). The same may either be dropped at the tender box available at NIRT campus or sent through Speed Post /Courier or by E-mail to nirtdirector.ps@icmr.gov.in signature & seal in company letter head latest by 16th November 2022

Sl. No	Details of Computers & Peripherals to be covered under CAMC	Quantity
1	Desktops	32
2	Laptops	48
3	Printers (Laser Jet)	07
4	RF Tower	01 Transmitter 01 Receiver

The location-wise list of Computers and Peripherals, Laptops and Printers & RF Tower with scope of work and our Terms and Conditions are attached herewith.



Terms & Conditions for the CAMC contract for Computers and Peripherals:

1. Preventive Maintenance Should be done once in 3 months without fail.
2. Call should be attended within 4 Hours for Servers and other calls in 24 Hours.
3. If the call is not completed within 48 Hours a stand –by should be provided.
4. The firm should be system integrator managing and providing support for computer Hardware, Software and Peripherals of existing IT Hardware.
5. The firm should preferably have experience in maintenance of similar setup.
6. Preference will be given to those firms who are registered/approves by any competent Government Department/Organization.
7. At least one Resident Engineer will be deployed onsite to resolve the hardware problems and RF Tower issues if any, between 9.00AM to 5.30PM on all working days.
8. AMC should cover all the spares in the systems & Monitor including Floppy Drive, Hard Disk, Keyboard, Mouse, and Optical Drives including Plastic items systems & Monitors.
9. AMC should cover all the Spares in the printers including Printer Head, Leaser Fuser Assemblies, Fuser Unit, Teflon Sheets and all Plastics items.
10. AMC should cover all the Spares in Scanners including lamp, transparency units and all plastics items.
11. Actual Commencement of the AMC starts only after inspecting all the IT Equipment at the site. This inspection has to be done by the Vendors & Acquaint themselves with all the local conditions, means of access to undertake maintenance etc., once they have awarded the contract, No Claims will be accepted on this account of inspection period.
12. Replacement of Faulty items has to be of same model. Brand and capacity. Otherwise, if the items are not available with manufacturer or agency may be replaced with other equivalent make.
13. AMC should cover all the software issues like OS problem, updates etc.,
14. AMC should cover cleaning of Virus from the computers with latest Antivirus software.
15. All the configuration may be inspected and sticker may be pasted at the time of AMC.
16. On call charges for servicing the system, printers and scanners should be given separately (which are not covered under AMC).

Terms & Conditions for the CAMC contract for RF Tower at Tiruvallur:

01. Preventive Maintenance Should be done once in 2 months without fail.
02. Call should be attended within 4 Hours
03. If the call is not completed within 24 Hours a replacement /stand –by should be provided.
04. The firm should preferably have experience in maintenance of similar setup.



05. Preference will be given to those firms who are registered/approves by any competent Government Department/Organization.
06. Actual Commencement of the AMC starts only after inspecting all the IT Equipment at the site. This inspection has to be done by the Vendors & Acquaint themselves with all the local conditions, means of access to undertake maintenance etc., once they have awarded the contract, No Claims will be accepted on this account of inspection period.
07. Replacement of Faulty items has to be of same model. Brand and capacity. Otherwise, if the items are not available with manufacturer or agency may be replaced with other equivalent make.
08. AMC should cover all the software issues.
09. All the configuration may be inspected and sticker may be pasted at the time of AMC.
10. Both the Transmitter and Receiver tower should be painted once in the maintenance period
11. AMC should cover all the Spares including the armoured fiber cables, Ethernet cables etc. of Transmitter and Receiver end.

General TERMS & CONDITIONS:

1. The NIRT reserves the right to accept or reject the quotations without assigning any reasons thereof.
2. Any decision taken by the Director, NIRT at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in this regard shall be entertained.
3. No advance payment will be made to the selected firm whom the work award is given. The payment will be made on rendering the services in two equal installments one on completion of first half of the year and the other on completion of one year with satisfactory report from end user concerned.
4. NIRT will not be responsible for any delay or late receipt of quotations and is liable to be rejected.
5. No extra payment will be made on account of transportation, handling, loading, unloading, labor charges etc.,
6. While submitting the quotations, the rate against each work and net amount to be paid, GST etc. should be specified separately.
7. A performance Security @ 5% of the total CAMC cost has to be submitted in the shape of Demand Draft or Bank Guarantee while executing the work, if the quoted amount is Rs.1.00 lakh or above and the same will be with-held till completion of contract and 60 days beyond that as per GFR-2017 and ICMR goods & procurement norms.


27/10/20

ADMINISTRATIVE OFFICER