BID DOCUMENT

**NAME OF WORK: Purchase of ULTRA HIGH PERFORMANCE LIQUID CHROMATOGRAPHY (DEPT. OF CLINICAL PHARMACOLOGY)**

Tender Enquiry No: P1/Ultra High Performance Liquid Chromatography (Clinical Pharmacology)/2020-21

Tender published at Website: https://eprocure.gov.in

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Tender No. P1/UltraHighPerformanceLiquidChromatography/20-21 Date: 12.02.2021

**NIRT E-Tender**

Electronic Bids are invited through website https://eprocure.gov.in under two bid system from eligible domestic bidders registered in India i.e Original Equipment Manufacturers/Authorized Dealers/Authorized Distributors/Suppliers authorized by OEM for procurement of Ultra High Performance Liquid Chromatography for Dept. of Clinical Pharmacology at NIRT, Chennai.

**Tender Enquiry**

| | |
|---|---|
| **Date of Publishing** | **12.02..2021** |
| **Bid Document Download start date(Online)** | **12.02.2021** |
| **`Bid Submission start date(Online)** | **13.02.2021** |
| **Bid Submission End date (Online)** | **04.03.2021** |
| **Receipt of EMD at NIRT, Chennai** | **02.03.2021** |
| **Date of Technical Bid opening(Online)** | **05.03.2021** |
| **Date of Financial Bid Opening** | **To be Notified separately** |

**Earnest Money Deposit: Rs.1,05,000/-. EMD should reach this office in the form of Demand Draft drawn in favour of The Director, NIRT, Chennai on or before 02.03.2021.**

**Important Notes:**

1. Tender documents may be downloaded from central Public Procurement Portal http://eprocure.gov.in/eprocure/app.
2. Only Bids received on our e-tendering portal will be considered for opening. Bids in any physical form sent through fax/e-mail/courier/post/delivered personally will not be considered.
3. Any addendum/Corrigendum date extension in respect of above tender shall be issued on our website www.nirt.res.in and website https://eprocure.gov.in only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.

Place: Chennai

Date: 12.02.2021

**General TERMS & CONDITIONS**

**Nature of items:**

For supply & installation of goods/instrument with specifications as mentioned in

Annexure – I.

1. **Scope of Supply:**

   1. The tenders shall be submitted as per the new scientific equipments enclosed in Annexure – I
   2. NIRT, Director reserves the right to accept or reject any or all tenders without assigning any reason thereof.

2. **Bid Submission and Opening:**

   a. The bid should be submitted online at website http://eprocure.gov.in/eprocure/app only by due date. The server date and time as appears on the website only shall be considered for the cut-off date and time for submission of bids. Offers sent through post, fax, e-mail, courier or by any other mode will not be considered.
   b. Only those bidders shall be considered who submit requisite EMD documents and accept all the terms and conditions of the tender document. The decision of NIRT shall be final and binding.
   c. Bidder will be responsible for any delay due to other issues.
   d. Bidder shall select the payment option as offline to pay the EMD and enter details of the Demand Draft/Bank Guarantee.
   e. The bidder has to digitally sign and upload the required documents one by one as indicated in the tender document.

3. **Submission of offer**:

The tender shall be submitted online in two cover system duly scanned and digitally signed by the authorized representative of the bidder as follows.

A) **Cover-1 (Techno-commercial Bid):**

Online Bid should be submitted containing copy of the following documents in cover-1 as documentary proof, for fulfilling qualifying criteria, failing which the offer shall be summarily rejected.

   a. Scanned copy of Earnest money amount must be furnished.
   b. Bidder/Agent who quotes for goods manufactured by other manufacturer shall furnish valid Manufacturer's / Dealer's Authorization form.

B) **Cover-2 (Price Bid**):

   a. The price must be quoted only in the price Bid format attached as BOQ. Please quote the prices

C) Indian Agent

   1. If a foreign bidder has engaged an agent in India in connection with its bid, it will be required to give the following information in the bid.
      - The name and address of the Indian agent with their permanent income tax number
      - The details of the services the agent will tender

TENDERER'S NAME & SIGNATURE WITH SEAL

4. **Validity of Tender**:

   a. The tender shall be valid for a period of 180 days from the date of opening of the tender.
   b. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.

5. **Price**:

   a. The price shall be firm and shall include all applicable taxes and other charges including fright charges for delivery upto destination that is NIRT, Chennai
   b. All duties, taxes and other levies payable by the bidder under the contract shall be included in the total price.

6. **Payment**:

   a. After successful installation of the material, payment will be made by NIRT, Chennai by NEFT transfer to the bank account.
   b. The tenderer shall submit the documents which shall clearly indicate that the proper supply and installation of instrument/equipment has been done.
   c. 100% payment shall be made only after supply of the items in good condition along with successful delivery of items and satisfactory installation report received by competent authority. No advance payment will be made.

7. **Earnest Money Deposit**:

   a. The units registered with National Small Industries Corporation (NSIC) or the concerned ministry or Department shall be exempted from the payment of Earnest Money as defined in Rule 170 of GFR 2017. In such case, copy of the certificate showing registration with the above mentioned institution to be enclosed along with the bid.
   b. In case the unit is not covered as above, it shall submit the offer along with the EMD.
   c. The EMD by way of Demand Draft drawn in favour of The Director, NIRT, Chennai is to be sent to this office on or before the date specified in the notice for tender.
   d. The scanned copy of the EMD should be included in Envelope I of the E-tender documents. The offers without EMD will be rejected without any notice.

8. **Performance Bank Guarantee**:

   The successful bidder shall be required to submit a performance Guarantee equivalent to 10% of the contract value in the form of Bank Guarantee/Demand Draft. The Bank Guarantee should remain valid for 3 months beyond the date of the completion of warranty.

9. The equipment should be delivered at the respective location at NIRT, Chetpet, Chennai. The supplier he is response for customs clearance at the respective airport / seaport, the fright charges against may be quoted in the tender.

TENDERER'S NAME & SIGNATURE WITH SEAL

Warranty & Service: The entire instrument should be provided with 3 years comprehensive and 2 years non-comprehensive warranty from the date of completion of satisfactory warranty. Immediate response upon system failure should be guaranteed. Response to service calls should happen within 48 hours.

Others:

- ✓ The unit must be quoted by Original Equipment Manufacturers with Sales and service support facilities in India through their branch office / Indian Agent (or) Indian agent with extensive sales (Minimum 5 years) and service support in India representing foreign principals / Original Equipment manufacturers. The Indian agency / dealership certificate with details of sales and service support should be enclosed with the technical bid.
- ✓ The firm should provide necessary original documentary evidence of the features of the offered model in the technical bid to facilitate proper technical evaluation.
- ✓ Purchase orders, contact details and user satisfactory reports of the quoted model from Nationalized or reputed laboratories all over the India must be shared with quotation.
- ✓ Equipment should be delivered at the door step of NIRT. Imported equipment's customs duty, shipment clearance, equipment transport will be the responsibility of the instrument supplier.
- ✓ Complete installation and testing the main system and the accessories to their specifications done at the site of installation free of cost. All utility requirements for installation and running the system should be mentioned in the offer.
- ✓ Please indicate the year in which the model offered was introduced into the market and confirm whether the spares for the system would be available for a minimum period of 10 years and shall not be obsolete within five years of procurement.
- ✓ Special discount on list price for all spare parts must be given up to 10 years.
- ✓ Availability of local service support and response time for a service call during and after warranty specified.

TENDERER'S NAME & SIGNATURE WITH SEAL

**ANNEXURE-II**

## Bid Submission

### Online Bid Submission:

The online bids must be uploaded online in two covers as explained below.

| **Cover – I**<br>(Following documents to be provided as single PDF file) | | | |
|---|---|---|---|
| S. No | Documents | Content | File Types |
| 1. | Technical Bid | Compliance sheet with technical Specifications mentioned in Annexure-I | .PDF |
| 2. | | Online Bid Submission details (Annexure-II) | |
| **Cover - II** | | | |
| S. No | Types | Content | |
| 1. | Financial Bid | Price Bid(BOQ) may be submitted as an BOQ for item quoted as per specification mentioned in Annexure-I | Excel |

**TENDERER'S NAME & SIGNATURE WITH SEAL**