

**ICMR- NATIONAL INSTITUTE FOR RESEARCH IN TUBERCULOSIS  
CHETPUT, CHENNAI – 600 031**

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**e – TENDER**

**FOR ENGAGING COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT  
FOR THE YEAR 2020-2021 WITH NIRT FOR COMPUTER AND PERIPHERALS**

Tender Notification No : NIRT/STORES/CAMC/C&P/2020-2021

Name of the Tender : Comprehensive Annual Maintenance Contract for  
Computer & Peripherals

EMD Amount : **Rs.10,000/-**

Last Date of submission of Tender : **11.05.2020 up to 3.00 pm**

Address for submission of Tender : The Director,  
ICMR-National Institute for Research in Tuberculosis  
No.1, Sathyamoorthy Road, Chetpet, Chennai – 600 031  
Attn : Administrative Officer (Stores)  
Email : [directornirt@nirt.res.in](mailto:directornirt@nirt.res.in)

Date of opening of bid : **12.05.2020 at 11.00 am**



Tender No. P1/AMC/ COMPUTER AND PERIPHERALS /2020-2021 Date: 17.04.2020

### **NIRT E-Tender(NIT)**

Electronic Bids are invited through website <https://eprocure.gov.in> under two bid system from eligible domestic bidders registered in India i.e Original Equipment Manufacturers/Authorized Dealers/Authorized Distributors/Suppliers and authorized service providers for CAMC of Computer and Peripherals at NIRT, Chennai.

### **Tender Enquiry**

<b>Date of Publishing</b>	<b>21.04.2020</b>
<b>Bid Document Download start date(Online)</b>	<b>21.04.2020</b>
<b>Bid Submission start date(Online)</b>	<b>22.04.2020</b>
<b>Bid Submission End date (Online)</b>	<b>14.05.2020</b>
<b>Date of Technical Bid opening(Online)</b>	<b>15.05.2020</b>
<b>Date of Financial Bid Opening</b>	<b>To be Notified separately</b>

### **Important Notes:**

1. Tender documents may be downloaded from central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>.
2. Only Bids received on our e-tendering portal will be considered for opening. Bids in any physical form sent through fax/e-mail/courier/post/delivered personally will not be considered.
3. Any addendum/Corrigendum date extension in respect of above tender shall be issued on our website [www.nirt.res.in](http://www.nirt.res.in) and website <https://eprocure.gov.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.

Place: Chennai

Date: 21.04.2020

## **General TERMS & CONDITIONS**

### **Nature of items:**

Comprehensive Annual maintenance contract for Computer & Peripherals

### **Annexure – I**

#### **1. Scope of Work:**

1. The tenders shall be submitted as per the technical specifications enclosed in Annexure – I
2. NIRT, Director reserves the right to accept or reject any or all tenders without assigning any reason thereof.

#### **2. Bid Submission and Opening:**

- a. The bid should be submitted online at website <http://eprocure.gov.in/eprocure/app> only by due date. The server date and time as appearing on the website only shall be considered for the cut-off date and time for submission of bids. Offers sent through post, fax, e-mail and courier or by any other mode will not be considered.

#### **3. Submission of Bids:**

- a. Only bids received on e-tendering portal will be considered for opening. Bids in any physical form sent through fax/e-mail/courier/post/delivered personally will not be considered.
- b. Bidder will be responsible for any delay due to other issues.
- c. The bidder has to digitally sign and upload the required documents one by one as indicated in the tender document.

#### **4. Submission of offer:**

The tender shall be submitted online in two cover system duly scanned and digitally signed by the authorized representative of the bidder as follows.

##### **A) Cover-1 (Technical Bid):**

Online Bid should be submitted containing copy cat loge and supporter documents in cover-1 as documentary proof, for fulfilling qualifying criteria, failing which the offer shall be summarily rejected.

##### **B) Cover-2 (Price Bid):**

- a. The price must be quoted only in the price Bid format attached as BOQ. Please quote the prices in INR

#### **5. Validity of Tender:**

- a. The tender shall be valid for a period of 180 days from the date of opening of the tender.
- b. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.

#### **6. Price:**

- a. The price shall be firm and shall include all applicable taxes and charges. The rates quoted shall be all inclusive, with the delivery upto destination i.e NIRT, Chennai
- b. All duties, taxes and other levies payable by the bidder under the contract shall be included in the total price.

#### **7. Payment:**

- a. After successful completion of CAMC, payment will be made by NIRT, Chennai by NEFT transfer to the bank account in two equal instalments, one on completion of six month and the other on completion of one year.
- b. The tenderer shall submit the documents which shall fulfil all the conditions mentions in annexure - 1
- c. 50% payment shall be made by the end of 6<sup>th</sup> Month. Remaining payment will be made after the completion of AMC Period. No advance payment will be made.

TENDERER'S NAME & SIGNATURE WITH SEAL

## **SCOPE OF WORK (TECHNICAL BID)**

- 1) In order to attend our day-to-day complaints, it shall be binding on the contractor that they depute Service mechanic in our office premises on all working days during the period of CAMC.
- 2) Computer & Peripherals covered under this AMC are in working condition. However, the Agency can inspect the same prior to their bidding on any working day up to 05.00 PM. It is, therefore, shall be binding on the contractor that they maintain them throughout the period of CAMC and handover the same in good running condition.
- 3) In case there occurs any major break down in the system the service will be done free of charge at the contractor's service station.
- 4) During the period of this maintenance contract if we dispose of any of the system covered by the CAMC, the CAMC amount will be reduced proportionately. The payment will be made for actual systems maintained during a particular quarter.
- 5) Periodical service shall be done by the contractor during the period of this CAMC.
- 6) The contractor shall be replacing spare parts and materials free of charge which get defective during the CAMC period.
- 7) Replacement/rectification of all spare parts during the period of this CAMC shall be made by the Contractor at their own cost.
- 8) Any complaint made against not satisfactory working of systems shall be attended immediately i.e. the same day positively and in no circumstances the attending of such complaints shall be postponed to the next day.
- 9) Routine maintenance and proper operation must be ensured by the contractor which includes checking of loose electrical connections etc. at regular intervals.
- 10) The unit service/repair shall be carried out by the contractor only. In case, the contractor or his employee gets the system serviced/repared by any other party, all such charges relating to that repairs/maintenance shall be borne by the contractor only.
- 11) The electricity power supply shall be provided and maintained by NIRT which includes the wiring to system, the connecting and disconnecting switches/circuit breakers etc. These will, however, be attended to by our own electrician at our own expenses.
- 12) No. of Computer & Peripherals in the statement is tentative. The actual number of systems will be given at the time of awarding the order to the party.

TENDERER'S NAME & SIGNATURE WITH SEAL

## **Bid Submission**

### **Online Bid Submission:**

The online bids must be uploaded online in two covers as explained below.

<b>Cover – I</b>			
(Following documents to be provided as single PDF file)			
S. No	Documents	Content	File Types
1.	Technical Bid	Compliance sheet with technical Specifications mentioned in Annexure-I	PDF
<b>Cover - II</b>			
S. No	Types	Content	
1.	Financial Bid	Price Bid(BOQ) may be submitted as an BOQ for item quoted as per Annexure-I	Excel

TENDERER'S NAME & SIGNATURE WITH SEAL

**TECHNICAL BID****COMPLIANCE SHEET:**

<b>Sl. No.</b>	<b>Scope of Work</b>	<b>Yes</b>	<b>No</b>
1.	In order to attend our day-to-day complaints, it shall be binding on the contractor that they depute Service mechanic in our office premises on all working days during the period of CAMC.		
2.	Computer & Peripherals covered under this AMC are in working condition. However, the Agency can inspect the same prior to their bidding on any working day up to 05.00 PM. It is, therefore, shall be binding on the contractor that they maintain them throughout the period of CAMC and handover the same in good running condition.		
3.	In case there occurs any major break down in the system the service will be done free of charge at the contractor's service station.		
4.	During the period of this maintenance contract if we dispose of any of the system covered by the CAMC, the CAMC amount will be reduced proportionately. The payment will be made for actual systems maintained during a particular quarter.		
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