



Ref: No.P1/NIRT/Printer/Shine Study/2019-20

Date: 22.01.2020

ENQUIRY

Sealed Quotations are invited on behalf of the Director, National Institute for Research in Tuberculosis, ICMR, No.1, Mayor Sathyamoorthy Road, Chetpet, Chennai-31 from authorized suppliers/ distributors for Purchase of Multifunction Printer for Shine Study project of NIRT, Chennai.

Interested manufacturers/dealers should submit their offer along with their company/ personal profile.

Sl. No.	Technical Specifications	Quantity
1.	<u>Multifunction Printer</u> <u>Brand: HP</u> Features: Print, copy, scan, ADF Printer: Laser Output: Monochrome Interface: USB Recommended duty cycle: (pages per month) Up to 8000 pages Resolutions: 600 x 600 dpi Maximum paper size: 8.5 x 14 in. (Legal) Input tray: minimum 150 sheets Copying Specifications: 300dpi, duplex copying Scanning specifications: 1200ppi full color scan Duplex: Auto Duplex Mode Warranty: One year	2 nos.

TERMS & CONDITIONS

1. This is an enquiry and must not be treated as an order.
2. Sealed offers marked confidential and superscripted as Quotation for "**QUOTATION FOR PURCHASE OF MULTIFUNCTION PRINTER due on 03.02.2020 by 3.00 PM**" must be dropped in the quotation box kept at Administration (Stores) room/can be sent by post addressed to The Administrative Officer (Stores), National Institute for Research in Tuberculosis, ICMR, No.1, Sathyamoorthy road, Chetpet, Chennai-31.

3. Late/delayed quotations and unsigned quotations will be summarily rejected and will not be considered under any circumstances.
4. No advance payment will be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
5. NIRT, Chennai will not be responsible for any delay for late receipt of quotations.
6. Any decision taken by the Director, NIRT at any point of time in connection related to this process shall be final and conclusive and no claim or dispute from any quarter in this regard shall be entertained.
7. Items should be supplied at Door Delivery. No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made.
8. NIRT, Chennai does not bind itself to accept the lowest quotations and reserves the right to accept the quotation in part or full.
9. A performance Security @ 5% of the total cost of the items being supplied will have to be deposited in the shape of Bank Guarantee, Demand Draft, FD Receipt, etc., in the name Director, NIRT which will be withheld by us till completion of warranty.
10. The concessional certificate of GST @ 5% shall be provided by the institute, in case GST is claimed @ 5%.

Yours faithfully,



ADMINISTRATIVE OFFICER