



Ref: No : NIRT/Quot./Calendar/SSK /2020-21

Date: 24.8.2020

To

**ENQUIRY**

Sir,  
Sealed quotations are invited from the Director, NIRT Chennai 31 for Printing and Supply of the following items as per the specifications mentioned below, The quotations addressed to the Director, National Institute for Research in Tuberculosis, Store Section, ICMR, No.1, Sathyamoorthy Road, Chetpet, Chennai – 600 031 may be sent so as to reach this office on or before 14.09.2020 . The quotation will be opened on same day by 3.30 P.M.

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Sl. No.	Particulars of the Item	Qty
1	<b>Printing of Calendar for the Year 2021</b> Specifications: Paper :14.5" x17.5" 100 GSM multi colour printing on single side Pages : 12 sheet (one sheet per every month) Printing : Monthly Dates , days (English & Tamil) office Holidays, GH (Red), RH (Green) , Tamil panchangam in English, year and month names in tamil , previous & next month dates & days in small size, office address .message on TB in few lines, (English *& Tamil space for engagements . Binding WIR 'O' (Spiral) (Additional messages as required)	1500 Nos

**TERMS & CONDITIONS.**

- This is an enquiry & must not be treated as an order.
- The NIRT office reserves the right to accept or reject any or all applicants without assigning any reason
- Any decision taken by the Director, NIRT at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.
- No advance payment will be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
- No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made.
- NIRT, Chennai does not bind itself to accept the lowest quote & reserves the right to accept the same in part or full. The NIRT Office reserves the right to accept or reject any or all suppliers without assigning any reasons.
- A performance security @ 5 % of the total cost of the items being supplied will have to be deposited in the shape of Bank Guarantee, DD, FD, receipts etc., in the name of Director, NIRT, Which will be with held by us till completion of the warranty.
- The concessional certificate of GST @ 5% shall be provided by the Institute , in case GST is claimed @ 5 %

  
ADMINISTRATIVE OFFICER