



## राष्ट्रीय यक्ष्मा अनुसंधान संस्थान

NATIONAL INSTITUTE FOR RESEARCH IN TUBERCULOSIS  
(Indian Council of Medical Research)  
(Formerly Tuberculosis Research Centre)

Department of Health Research, Ministry of Health & Family Welfare  
Government of India

No.1, Mayor Sathyamoorthy Road, Chetpet, Chennai 600031

Ref No.P1/NIRT/MS Office Software/2017-18

Date: 23.04.2018

### ENQUIRY

Sealed Quotations are invited on behalf of the Director, National Institute for Research in Tuberculosis, ICMR, No.1, Mayor Sathyamoorthy Road, Chetpet, Chennai-31 from authorized suppliers/ distributors for supply and installation of **MS OFFICE PRO PLUS 2016** and the item is to be supplied at the **door step** of NIRT, Chennai.

Interested manufacturers/dealers should submit their offer along with their company/ personal profile.

Sl. No.	Technical Specifications	Quantity
1.	MS Office Pro Plus 2016	65 Nos

### TERMS & CONDITIONS

1. This is an enquiry and must not be treated as an order.
2. Sealed offers marked confidential and superscripted as Quotation for **"MS OFFICE PRO PLUS 2016" due on 14.05.2018 by 3.00 PM** must be dropped in the quotation box kept at Administration (Stores) room/can be sent by post addressed to **The Administrative Officer (Stores), National Institute for Research in Tuberculosis, ICMR, No.1, Sathyamoorthy road, Chetpet, Chennai-31**. The Technical Bid will be opened on the same day at **3.30 PM** in the presence of the tenderers.
3. Late/delayed quotations and unsigned quotations will be summarily rejected and will not be considered under any circumstances.
4. No advance payment will be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
5. NIRT, Chennai will not be responsible for any delay for late receipt of quotations.
6. Any decision taken by the Director, NIRT at any point of time in connection related to this process shall be final and conclusive and no claim or dispute from any quarter in this regard shall be entertained.

7. Items should be supplied at Door Delivery. No extra payment on account of transportation, handling, loading, unloading, labour charges etc. will be made.
8. NIRT, Chennai does not bind itself to accept the lowest quotations and reserves the right to accept the quotation in part or full.
9. NIRT, Chennai reserves the right to accept or reject any or all quotations without assigning any reason.

SD/-  
**ADMINISTRATIVE OFFICER (S) I/C**