



தேசிய காசநோய் ஆராய்ச்சி நிறுவனம்
राष्ट्रीय यक्ष्मा अनुसंधान संस्थान

NATIONAL INSTITUTE FOR RESEARCH IN TUBERCULOSIS
(Indian Council of Medical Research)
(formerly Tuberculosis Research Centre)
Department of Health Research, Ministry of Health & Family Welfare
Government of India
1, Mayor Sathyamoorthy Road, Chetpet, Chennai 600031

No.P1//AMC/Garden/2017-18

Date : 26.07.2016

ENQUIRY

Sub: Quotations for Garden Maintenance & Landscape work - reg

Sealed quotations are invited for Maintenance of Garden in this Institute on monthly charge basis for the period from 01.09.2017 to 31.08.2018. The quotations must accompany a Lump sum Earnest Money Deposit of Rs.7,000/- (Rupees Seven thousand only) by D.D in the name of THE DIRECTOR, NIRT, Chetpet, Chennai. The last date for receiving these quotation is **11.08.2017**. A brief profile of your company and reference of your existing clients may also be enclosed.

Garden Area can be inspected at this Institute on any working day from 10.00A.M. to 400 P.M.

S.No.	Description
1.	Annual Maintenance Contract for Garden maintenance and Landscape work on monthly charge basis from 01.09.2017 to 31.08.2018 (Garden Landscaping work attached)

Garden Landscaping Work

1. Daily Watering for gardens
2. Cleaning garden, visiting by supervisor once in a week.
 - i) Plants trimming, Primping and hedging
 - ii) Lawn mover once in 2 months
 - iii) Sparying pesticides & fertilizer once in a month.
 - iv) Using all garden tools like big Scissor, cutter, soil looser, fork lawn mover priming scissors.
3. At least 3 persons (Only Male members) will be posted for daily routine work.

Terms and Conditions

1. This is an enquiry and must not be treated as an order.
2. Sealed offers marked confidential and superscripted as **"QUOTATION FOR Annual Maintenance Contract for Garden maintenance & Landscape Work due on 11.08.2017 by 11.00 AM** must be sent by post addressed to The Administrative Officer (stores) National Institute for Research in Tuberculosis, ICMR, No.1 Sathyamoorthy Road, Chetpet, Chennai- 600 031
3. AMC will be for one year and can be extended at the discretion of the Director.
4. AMC can be terminated by giving two months in writing
5. No EMD to be submitted by vendors those who are registered with DGS&D/ National Small Industries Corporation(NSIC), any govt. dept. or any DRDO Lab/Estt/.
6. The registered bidders must submit the proof of registration and a covering letter to avail exemption from EMD.
7. The earnest money will be returned to all the bidders except the selected firm. No interest will be paid during the period. If a bidder withdraws or derogates from the tender in any respect within the period of validity of his tender then EMD will be forfeited.
8. The Earnest Money of the unsuccessful bidders whose quotation has not been found suitable will be returned within 15 days after receipt of AMC committee recommendations. Furnish your bank details, to return EMD transaction through NEFT.
9. No advance payment shall be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
10. Quotation not fulfilling the above terms & conditions will not be considered for AMC process.
11. Preference will be given to those firms who are registered/approves by any competent Government Dept./organization.
12. Items (Spares) should be supplied and installed at Door Delivery. No extra payment will be made on account of transportation, handling, loading, unloading, labour charges etc.,

13. Quotations will be opened on 11.08.2017 at 11.00 am in the presence of authorized representatives of vendors, who would like to participate in the opening of quotations.
14. Bidders are requested to offer their best discounted price.
15. Director reserves the right to reject any tender documents without assigning any reason thereof.

/SD/
ADMINISTRATIVE OFFICER (s) I/C